

Cattail Creek Community Association Board Meeting  
Monday, September 17, 2018  
6:00 p.m. At Your Service Office  
approved meeting minutes

MEETING CALLED TO ORDER by Sue Greeno at 6:02 p.m. board members in attendance were Sue Greeno, Neil Ramhorst, Jay Blaske, Angela Matsen, Katherina Freche. A quorum was established when the meeting was brought to order. Jaymie Larsen represented At Your Service HOA Mgmt., Inc.

PREVIOUS MEETING MINUTES: Neil Ramhorst motioned to approve the August 20, 2018 minutes. Jay Blaske seconded. Motion passed.

MANAGEMENT REPORTS: Jaymie Larsen presented the August financial reports.

ANNUAL MEETING MAILING APPROVALS: the meeting notice, proxy, and 2019 proposed budget were finalized for mailing.

ANNUAL MAINTENANCE: The submitted proposals for park maintenance were discussed. Jay Blaske motioned to hire Four Seasons Landscaping for the Park Maintenance. Sue Greeno seconded. Motion passed.

FINE SCHEDULE and POLICY & PROCEDURE were finalized. Neil Ramhorst motioned to approve the new policy and fine schedule. Katherina Freche seconded. Motion passed.

DETENTION POND CONSULTANT: The submitted proposals were discussed. Jay Blaske motioned to hire Confluence consulting for the Detention Pond consulting and to have ground water wells installed. Sue Greeno seconded. Motion passed.

DESIGN REVIEW REPORT: Angie Matsen reported on a meeting the committee had with Intrinsik regarding updating the review process and bettering the communications between committee members. Specifically, how information is collected and delineated. The Committee will continue to refine and bring a plan to the board for approval.

Next Meeting: Wednesday, October 24, 2018 6:30 p.m.  
Place: C'Monn Inn