

CATTAIL CREEK COA BOARD MEMBER AGREEMENT

I, _____, understand that as a member of the Board of Directors of the Cattail Creek Community Owner's Association, I have a legal and moral responsibility to ensure that the Association does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the Association, and I will act responsibly and prudently as its steward.

As part of my responsibilities as a board member:

1. I agree to the Cattail Creek Community Owner's Association Code of Ethics.
2. I will interpret the Association's work and values to the community, represent the Association, and act as a spokesperson.
3. I will attend at least 75% of the board meetings, committee meetings, and special events.
4. I will act in the best interests of the Association, and excuse myself from discussions and votes where I have a conflict of interest.
5. I will stay informed about what's going on in the Association. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies and other board matters.
6. I will work in good faith with management and other board members as partners towards achievement of our goals.
7. If I don't fulfill these commitments to the Association, I will expect the board president to call me and discuss my responsibilities with me.

In turn, the Association will be responsible to me in several ways:

1. I will be sent regular financial reports and an update of Association activities.
2. Opportunities will be offered to me to discuss with the manager and the board president the Association's programs, goals, activities, and status; additionally, I can request such opportunities.
3. The Association will help me perform my duties by keeping me informed about issues in the industry and field in which we are working, and by offering me opportunities for professional development as a board member.
4. Board members and staff will respond in a straight forward fashion to questions I have that I feel are necessary to carry out my fiscal, legal and moral responsibilities to this Association. Board members and manager will work in good faith with me towards achievement of our goals.
5. If the Association does not fulfill its commitments to me, I can call on the board president and manager to discuss these responsibilities.

Signed: _____

Signed: _____

Date: _____

Date: _____

Member, Board of Directors

President, Board of Directors